



Privacy Policy

SPACE Concept Ltd. (hereinafter referred to as "SPACE") is committed to safeguarding your privacy. To protect your rights, please review the following Privacy Policy (hereinafter referred to as the "Policy") below. By using the services on the Site e, you are deemed to have read, understood, and accepted the terms listed in the Policy, and have fully authorized SPACE to collect, process, or use your personal information. If you do not agree with the terms of this Policy, please discontinue using all services on the Site.

1. Policy Scope

- Contents of the Policy include your personal information submitted for your use of SPACE and SPACE website (hereinafter referred to as the "Site") services, your application to SPACE membership program, and your participation in SPACE activities or classes. Policy also applies to your personal information obtained through businesses partnering with SPACE.
- Policy does not apply to companies or websites that SPACE does not own or control, nor to individuals who are not employed or managed by SPACE. If you click on an external link provided by a page on the Site, contents of the external websites are not governed by the Policy. Please refer to the privacy policy of the external websites for more information on how your personal data will be collected and used on the external website.

2. Data Collection

- Personal data requested by SPACE or from the services of the Site may vary depending on the nature of business or activities. Please make sure your personal information is accurate so that SPACE can provide you with the most comprehensive online experience.
- The Site will retain your name, e-mail address, contact information, and usage time when you use interactive features such as Contact Us forms and surveys (the aforementioned personal data contain codes C001 Type for Identifying Individuals and C036 Lifestyles).
- The server on the Site will track your online activity as you browse, or as you perform a search on the Site. Information recorded includes the IP address of the device you are using, the time of use, the browser you are using, pages visited, and your online preferences (the aforementioned personal data contain codes C001 Type for Identifying Individuals and C036 Lifestyles.).

3. Data Usage and Security

Your personal data shall not be shared, exchanged, leased, or sold to third parties unless one or more of the following conditions apply:

- prior consent was obtained from you
- necessary for the fulfillment of service provisions or contractual obligations

- compliance with regulatory authorities
- investigation and usage by a judicial unit or government agency as required by its authority

The Site has incorporated reasonable industry technology standards and information security procedures to protect your personal information.

4. Cookie Usage

To provide you with the best online experience, the Site will place cookies on your device. If you do not want to accept cookies, you can set the privacy level of your web browser to “High” at any time to reject the writing of Cookie. Please note that if you change the privacy level of your browser setting, certain features of the Site may not function properly.

5. Policy Changes

This Policy may be amended and updated at any time to reflect the changes to our services. Subsequent revisions of the terms and conditions will be published on the Site.

Privacy Disclaimer

In respect to Paragraph One of Article 8 of the Personal Data Protection Act ((hereinafter referred to as the "Act"), SPACE Concept Ltd. ((hereinafter referred to as “SPACE”) shall clearly inform you of our intention to collect, process, and use your personal data. To fully understand your legal rights, please read the following notice.

1. Purpose of Collection

SPACE collects your personal information to meet the needs of membership management, marketing and any rights and obligations based on other agreements SPACE and its members. (Specific Purpose Codes: No. 090 Consumer, Customer Management and Service, 040 Marketing (including financial cross-selling business), 069 Contract, contract-like or other legal relation matters))

2. Classification of Personal Information

Please provide SPACE your personal information in accordance with the terms outlined by governing agencies that is related to the business operation of SPACE and the Site. Such business operation include marketing, campaigns, market research, accounting, notification of outstanding fees, and other relevant matters related to SPACE and the Site. Your personal information includes, but is not limited to, your own personal data, and the personal date of your proxy, legal representatives, and emergency contacts listed in your application document (the aforementioned personal data contain codes C001 Type for identifying individuals, C003 Type for identifying in government data, C011 Individual description, C012 Physical description, C021 Family, C024 Other social relations).

3. Time Period, Territory, Recipients, and Methods of Use of Personal Information

- a. Time Period: The period in which SPACE remains in operation, and meets one of the following

requirements:

- i. The duration in which personal information is collected for a specific purpose;
 - ii. In accordance with relevant provisions of laws and regulations, or contractual obligations within an effective period;
 - iii. The utilization or retention period necessary for SPACE to conduct related services or manage its business.
- b. Territory: Taiwan, SPACE locations outside of Taiwan, and other regions where SPACE's partner institutions are located.
 - c. Recipients: SPACE, SPACE's affiliates, and business partners of SPACE
 - d. Methods of Use: collect, process, use, forward (includes cross-border transfer), and removal in compliance with relevant laws and regulations
4. Under Article 3 of the Act, you may exercise the following rights with regards to your personal information:
- Inquire and request for a review or make copies of your personal information;
 - Request to supplement or correct your personal information;
 - Request to cease the collection, the processing, or the use of your personal information;
 - Request to erase your personal information.

Please refer to the Act and SPACE policies for details on how to make the above requests and the potential handling fees. Under Articles 10 and 11 of the Act, SPACE has the right to determine whether to accept the requests based on considerations related to the necessity of business operation, and the statutory retention period.

5. You are in the position to decide whether you shall provide relevant personal information to SPACE. However, SPACE may not be able to proceed with the mandatory identification checks and offer you comprehensive services if you decline to provide relevant personal information, or have provided incomplete, incorrect, or false information.